

Dept/Unit: \_\_\_\_\_

Department Wireless Device Check-Out Log

**Check-Out Information**

**Check-In Information**

<b>Date:</b>	<b>Phone Issued (ID assigned by dept):</b>	<b>Date:</b>
<b>User Name:</b>		<b>User Signature:</b>
<b>Reason for Use:</b>		<b>Comments:</b>
<b>Expected Return Date:</b>		
<b>User Signature:</b>		
<b>Checked out by:</b>		<b>Checked in by:</b>

<b>Date:</b>	<b>Phone Issued (ID assigned by dept):</b>	<b>Date:</b>
<b>User Name:</b>		<b>User Signature:</b>
<b>Reason for Use:</b>		<b>Comments:</b>
<b>Expected Return Date:</b>		
<b>User Signature:</b>		
<b>Checked out by:</b>		<b>Checked in by:</b>

<b>Date:</b>	<b>Phone Issued (ID assigned by dept):</b>	<b>Date:</b>
<b>User Name:</b>		<b>User Signature:</b>
<b>Reason for Use:</b>		<b>Comments:</b>
<b>Expected Return Date:</b>		
<b>User Signature:</b>		
<b>Checked out by:</b>		<b>Checked in by:</b>