

# MANAGING DOGS AT UNIVERSITY SPONSORED EVENTS

University Standard: STN-U5620.04A

Effective: October 16, 2018

## Authority

[POL-U5620.04](#) Allowing Animals on University Property

## Purpose of Standards

As allowed by policy POL-U5620.04, dogs may be authorized by the appropriate Dean/Director and Western's Environmental Health and Safety Director to participate in University sponsored events. The purpose of these standards is to help ensure the safety and health of the dogs, their handlers, and those the dogs may interact with.

**Unless specifically noted as optional, all standards listed below are required.**

## Standards

- 1) Dogs, other than trained service animals that are assisting persons with physical, mental and/or sensory disabilities, are not allowed in University buildings. To have dogs participate in a University sponsored event, the event organizer must obtain written authorization in accordance with policy POL-U5620.04.
- 2) The handlers are directly responsible for their own dog and must be controlled by that person at all times.
- 3) Water is to be kept available for the dogs at all times.
- 4) Handlers must promptly clean up and appropriately dispose of animal waste using waste bags.
- 5) In the event of an emergency (i.e. animal bite), plan ahead of time for what you will do if an emergency should occur such as having a first aid kit and cell phone available.
- 6) For liability reasons, promptly report *any* incidents of biting or other accidents immediately to University Police (650-3911) and seek appropriate medical attention as necessary.
  - a. All accidents resulting in an injury, must be reported through the University accident reporting process within 24 hours. The report is **not** an admission of fault but is a state notification requirement and helps with tracking trends and directs future prevention efforts.
  - b. All accidents with **no** injuries, or property damage, which could easily have resulted in injury or damage **or** a safety/hazard concern which could easily result in future injury, illness, or property damage should be reported using the *Near Miss or Hazard Report*.

Forms are located at: [http://www.wvu.edu/ehs/documents\\_webpages/forms.shtml](http://www.wvu.edu/ehs/documents_webpages/forms.shtml)

    - Accident Injury Report
    - Near Miss or Hazard Report
- 7) Keep interaction by other dogs to a minimum.

- 8) If any dog seems restless or agitated by interactions of other people and/or the dogs present (or passing dogs), remove the dog(s) from the event. This includes barking so as not to disturb surrounding passersby and classrooms.