Policy Revision – Summary of Changes

Compliance Owners and Partners

**Compliance Owner:** Chyerl Wolfe-Lee, Assistant Vice President for Human Resources  
**Compliance Partner:** Academic Budget and Administration, Provost Office

Governing Documents

**Current Policies:** [POL-U5410.08](#) Paying Moving Expenses  
**Revised Policy:** POL-U5410.08 Providing Relocation Compensation  
**Current Standards:** STN-U5410.08 Determining Moving Assistance *(To be Updated)*

Major Policy Language Changes

<table>
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<th>Section</th>
<th>Major Changes</th>
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| Definitions | **New:**  
• Hiring Incentive  
• Relocation Compensation  
**Removed:**  
• Exempt Positions  
• Qualified Employment Candidate  
• Qualified Transferring Candidate |
| Section #1 | • Added language regarding partnership with Provost Office and accountability regarding appointing authorities. |
| Section #2 | • Revised to include all permanent positions.  
• Restricted to new hires moving from 100 miles away to official WWU work site since law requires only domiciliary moves are eligible (see exception also). |
| Section #3 | • Section #3 is now Section# 4 will slight modification of language.  
• New Section #3 references required standards for determining amount of relocation compensation. |
| Section #4 | • Section #4 in new policy is from Section #3 in current policy. |
| Section #4 | • Section #4 in current policy will be in the updated standards. |
| Section #5 | • No changes. |
| Section #6 | • Retitled and revised to emphasize no advanced payments and now only one method of payment with a lump sum payment via payroll. |
| Section #7 | • New section. |